Date: April 8, 2025

Time: 5:30 pm

Place: The Home of Chip Marvin

Present: Chip Marvin, Kevin Meagher, Natty Hagood, Bob Foster

**Order**

Chip Marvin called the regular monthly meeting of the Squaw Creek Water District to order at 5:38 pm. Natty made a motion to accept the minutes of March 9, 2025, seconded by Chip, all in favor.

**Operator’s Report by Clearwater Operations**

**Operations Report April 2025**

**Water Usage**

April average Gallons per Day: 10,522 gallons

This number is likely lower than actual water usage due to the age of the totalizer. We recommend replacing the meter with a newer meter that can be tied into the new SCADA system. Automation Werx is working on a quote for a new totalizer that will connect to SCADA

**Work Completed in April:**

4/7/25: **Checked infrastructure; record pressures, tank levels, chlorine residual, and meters in pump house.**

4/9/25: Communications with Automation Werx and Toolson regarding pulling a new wire from tank to spring house.

4/14/25 **Checked infrastructure; record pressures, tank levels, chlorine residual, and meters in pump house.**

Collected routine bacteria sample at 1955 Porcupine Rd. Results: TC negative, E.coli negative.

4/21/25: **Checked infrastructure; record pressures, tank levels, chlorine residual, and meters in pump house.**

4/28/25: **Checked infrastructure; record pressures, tank levels, chlorine residual, and meters in pump house.**

**Upcoming Projects:**

Get new tank hatches fabricated and installed for all four upper tanks that are at least 24” above grade and have a shoebox type lid. The current quote for 4 tank hatch extensions and lids is $26,000. Due summer 2025

Place rip rap (medium-sized rocks) under tank drains/overflows. Due summer 2025

Install sample taps in vaults by wells. Due summer 2025

Replace totalizer meter in pump house vault with a meter that can tie into SCADA (Automation Werx)

Replace wire in meter vault at 1855 Porcupine.

Excavate and repair leak near curbstop at 6540 Forweal.

Reprogram meters that are reading to wrong decimal.

**Suggested upcoming projects:**

Perform leak detection on every curbstop in system. Enter data into GIS associated with each curbstop.

Locate, clean, and exercise every gate valve on system.

**Old Business**

* No Old Business was discussed.

**New Business**

* The Board discussed the preliminary 2025-2026 annual budget and agreed to combine the O&M budget with the LRA budget for reporting purposes. The designated bank accounts for each budget will remain separate. The budget will be presented for approval at the next Board meeting on May 13th.
* The Board discussed the 2025 Property Tax Assessment and agreed to maintain the current assessment of $2,250/year per property. Natty made a motion to accept the $2,250 annual assessment for the 2025 property tax assessment; seconded by Bob. All in favor.
* The Board has wholly agreed to begin working on the State Revolving Fund Loan application for the Transmission Line Replacement. Midwest Assistance Program will be guiding us through the process.

**Claims**

The following claims were reviewed and approved. Chip made the motion to accept the claims, seconded by Natty; all in favor.

**RESOLVE** to pay the claims from O&M and/or LRA:

Clearwater Operations 1,437.00

Environmental Health 20.00

Janice Sproule 2,161.44

Lower Valley 212.87

TMSC 5,955.00

TOTAL $9,786.31

Ac**count Report**

**Operation and Maintenance Account**

Opening Balance 02/28/25 $7,004.72

Deposits 9,989.89

LRA Transfer 0.00

Interest 1.79

Payments (5,179.81)

Ending Balance 03/31/25 $11,816.59

**Loan Repayment Account**

Opening Balance 02/28/25 217,965.42

Deposits 2,250.00

Interest 93.23

Payments (0.00)

Ending Balance 03/31/25 $220,301.65

**Adjournment**

There being no further business the meeting was adjourned at 6:47 pm.

Respectively submitted,

Janice Sproule, Secretary/Treasurer