

Date: May 13, 2025
Time: 5:30 pm
Place: The Home of Chip Marvin
Present: Chip Marvin, Kevin Meagher, Bob Foster, Wes Gardner

Order

Chip Marvin called the regular monthly meeting of the Squaw Creek Water District to order at 5:39 pm. Kevin made a motion to accept the minutes of April 8, 2025, seconded by Wes, all in favor.

Operator's Report by Clearwater Operations **Operations Report April 2025**

Water Usage

April average Gallons per Day: 10,522 gallons

This number is likely lower than actual water usage due to the age of the totalizer. We recommend replacing the meter with a newer meter that can be tied into the new SCADA system. Automation Werx is working on a quote for a new totalizer that will connect to SCADA

Work Completed in April:

4/7/25: **Checked infrastructure; record pressures, tank levels, chlorine residual, and meters in pump house.**

4/9/25: Communications with Automation Werx and Toolson regarding pulling a new wire from tank to spring house.

4/14/25 **Checked infrastructure; record pressures, tank levels, chlorine residual, and meters in pump house.** Collected routine bacteria sample at 1955 Porcupine Rd. Results: TC negative, E.coli negative.

4/21/25: **Checked infrastructure; record pressures, tank levels, chlorine residual, and meters in pump house.**

4/28/25: **Checked infrastructure; record pressures, tank levels, chlorine residual, and meters in pump house.**

Upcoming Projects:

Get new tank hatches fabricated and installed for all four upper tanks that are at least 24" above grade and have a shoebox type lid. The current quote for 4 tank hatch extensions and lids is \$26,000. Due summer 2025

Place rip rap (medium-sized rocks) under tank drains/overflows. Due summer 2025

Install sample taps in vaults by wells. Due summer 2025

Replace totalizer meter in pump house vault with a meter that can tie into SCADA (Automation Werx)

Replace wire in meter vault at 1855 Porcupine.

Excavate and repair leak near curb stop at 6540 Forweal.

Reprogram meters that are reading to wrong decimal.

Suggested upcoming projects:

Perform leak detection on every curb stop in system. Enter data into GIS associated with each curb stop.

Locate, clean, and exercise every gate valve on system.

Old Business

- On May 8th, Chip, Bob, and Janice met with Lee Allen from MAP to discuss moving forward on the loan application from the State Revolving Fund for the Transmission Line Replacement. The meeting was extremely productive and gave us guidance on the process and the next step. The application will be forwarded to the State in June by Lee.
- A Resolution to pursue the Wyoming State Revolving Funds for its Water Line Transmission Line Replacement Project was approved by the Board.

New Business

- In anticipation of the upcoming Transmission Line Project, the Board will contact Apex Locating Service to locate the water line so that “pot holing” can then be performed by some yet to be determined company to determine the amount of galvanized pipe from the pumps to the storage tanks. This will get us an accurate idea of the amount of transmission line that will need to be replaced and the size of the project to replace it. Based on these findings, the Board will assess the scope of the work and the cost of the project.
- The 2025-2026 Proposed Budget was presented and discussed. Wes made a motion to accept the budget; seconded by Bob; all in favor.
- Chip presented a Streamline Inc. proposal for approximately \$1200/year (basic service) for an online portal which would store all of the District’s documents, meeting minutes, financials, budgets and correspondence. Chip made a motion to obtain the online portage basic service; seconded by Wes; all in favor.
- The Board discussed future plans for the reserve account with ways of investing the money to maximize a return. Research will start in the Fall to evaluate options. Reserve amounts will also be evaluated for future needs to produce a reserve policy for the District.

Claims

The following claims were reviewed and approved. Kevin made the motion to accept the claims, seconded by Wes; all in favor.

RESOLVE to pay the claims from O&M and/or LRA:

Chip Marvin	100.00
Clearwater Operations	781.25
Environmental Health	20.00
Evans	92.50
Janice Sproule	1,267.50
Lower Valley	213.28
One-Call WY	<u>26.05</u>
TOTAL	<u>\$2,500.58</u>

Account Report

Operation and Maintenance Account

Opening Balance 03/31/25	\$11,816.59
Deposits	9,557.78
LRA Transfer	0.00
Interest	2.60
Payments	<u>(10,505.43)</u>
Ending Balance 04/30/25	<u>\$10,871.54</u>

Loan Repayment Account

Opening Balance 03/31/25	220,301.65
Deposits	
Interest	90.54
Payments	<u>(0.00)</u>
Ending Balance 04/30/25	<u>\$220,392.19</u>

Adjournment

There being no further business the meeting was adjourned at 6:51 pm.

Respectively submitted,

Janice Sproule, Secretary/Treasurer